

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

March 21, 2011 7:00 PM

Members Present: Steve Blake (Chairman), Pat Inderwish, Bob Monk, Richard Shaw

Members Absent: Tim Duplin

Guests: Karen Barber, Jen Breen, Erin Beardsley, Andy Beardsley, Steve Gauthier, Matt Nasuti, T. Bartholomew, Chris Rucho, Bob Dunne, Bob Ritter, Paul Mumby

Minutes to Approve

- Motion Originator: Richard Shaw
- Motion Description: Approve minutes November 8, 2010 and January 10, 2011
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Treasure's Report/Bills to Approve/Outstanding Fees

Bob has made four deposits (totaling \$3085.00) into the recreation revolving account. The balance in this account is \$8227.67, less the three invoices being processed for payment.

Richard Shaw has again spoken with Peter Jones (High School Athletic Director) regarding the fees which remain outstanding. Peter provided Richard with a spreadsheet with the participant names and payment records. There are two students from the tennis team, who did not pay the fee. They both are no longer in the school system. Peter is going to take responsibility for the fees going forward. The students will not receive their jersey until the fee is paid.

Steve informed the board members that the board is now being charged for the phone line at the DPW office. This is the phone line which has the answering machine and checked by Karen.

- Motion Originator: Richard Shaw
- Motion Description: Approve payment of Maki invoice \$24.76
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Richard Shaw
- Motion Description: Approve payment of FMC Ice Skate invoice \$564.00
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Richard Shaw
- Motion Description: Approve payment of Georgianna Desautels invoice \$50.00
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Pat Inderwish
- Motion Description: Approve payment of Karen Barber invoice \$499.95
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Public Hearing / 7:15PM

A public hearing was held for the purpose of establishing and/or adjusting rules and regulations and fee structures. The existing fee for the summer recreation program needs to be eliminated, the program is no longer offered. The wording needs to be revised to recreation programs and worded to allow a registration fee to be established based on the activity and associated costs. Karen Barber and Jen Breen have been working together to develop recreation programs for the town residents. Pat reviewed the proposed rules, regulations and fees for the tennis and basketball courts, which have been prepared by the Parks Commission and the Parks Facility Committee. The proposed regulations would require a tag permit to utilize the courts. The permit would be free to town residents and available to non-residents at a cost of \$20 and would be available at the Town Clerk's office. The proposed rules include establishing municipal fines for violations. The fines would have to be established by town by-law. The individuals attending the hearing were given the opportunity to provide input and suggestions. Mr. Bartholomew suggested that #8 (non-residents requiring resident hosts) be combined with #1 (permits) for better flow. Bob Ritter would like to see non-residents be allowed to utilize the courts (without a permit) with a resident host, but still allow non-residents to purchase permits to use without a resident host. Chris Rucho stated that non-residents should not be allowed to purchase permits, allow residents to bring friends, but the facilities are for the taxpayers. Steve Gauthier stated that other towns offer facilities for non-residents and that if non-residents are allowed to use the courts; that a much higher fee than \$20.00 should be charged. It was suggested that the guest of resident needs to be the primary way for non-residents to utilize the courts and that there needs to be some way to not invite abuse of the courts (basketball). Jen Breen stated that if non-residents are allowed as guests with no fees involved, the board needs to figure out a way to generate fees to pay for the maintenance. She suggested a seasonal guest permit with a fee involved. Chris commented that a small fee is not going to fix any budget. Pat explained that there does need to be funds to operate lights and that there will be more maintenance than in the past. The facilities were preserved for the residents of the town and there needs to be a way to get some monies in for the upkeep. Andy Beardsley asked if other than the fee, was there any other reason to allow non-residents. Pat stated that the Town Administrator does not want to charge residents with a fee to use the courts. Steve Gauthier suggested put a line item in the budget for the annual maintenance costs. It was suggested that the wording on #12 be changed, eliminating the word tennis. It was also suggested to change the wording on #5 (regarding instructions and tournament play), to include wording to specify for-profit. In response to Erin Beardsley's question as to whether children would require the tag permit, Pat stated that the tag would be required by all ages. It was noted that the problem is going to be the basketball courts. Chris expressed concern that the Town Clerk's office hours are limited and will make it difficult to get the tags. It was recommended to add cleats to #3, which addressed items and actions that are prohibited. There have been complaints the past couple of years in regards to dog waste. West Boylston is one of a few towns that allow dogs in the parks. Pat explained that it is an issue at all of the fields and that there is a town bylaw that addresses the removal of dog waste and restraints. Pat also noted that a woman was injured at the AP Field, when a dog jumped on her and that people think that the rules are not for them. Signage indicating the penalties and dog waste receptacles were both suggested.

- Motion Originator: Bob Monk (8:15 PM)
- Motion Description: Leave public hearing open and continue at next meeting (04-18-11)
- Motion Seconded: Richard Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Facility Requests

Best Soccer (Paul Mumby) has submitted a request for use of Woodland for two soccer clinics, July 11-15 (9:00-12:00) and August 1-5 (5:00-8:00). Paul explained that he allows registrations thru the start of the clinic. Steve has asked him to provide a partial roster one week in advance and complete one at the end of each clinic.

- Motion Originator: Bob Monk
- Motion Description: Approve Best Soccer request as presented
- Motion Seconded: Richard Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Parks Facilities/Maintenance Items

The DPW Director's position has not been filled and the Town Administrator is filling in for the interim. Steve noted that the board needs to stay on top of what needs to be done. Pat stated that the communication between the Parks Commission and the DPW needs to be done on a daily basis. Pat questioned whether there would be a part-timer brought on this spring, utilizing the remainder of the funds from the fall. Steve stated that the funds for the part-time position have been eliminated for FY 2012 and he is not certain if there are any left for FY 2011.

Pat has researched flagpoles for Goodale Park and has found one with a light on the top. Pat noted that a taller pole (40 ft) may present an issue with the power wires. It is unclear whether the naming of the flagpole has to be approved at Town Meeting.

The skating rink is done for the season and needs to be disassembled.

Parks & Recreation Coordinator

Jen is attending the health and wellness fair at Major Edwards and will be promoting the recreation programs which she and Karen have been developing. They are currently working on an Easter Egg Hunt to be held at Pride Park. Jen would like to organize tennis programs for children and adults. The tennis instruction would be provided by two individuals who provide private instruction. The children's program would be held in the daytime and cost \$100.00 and the board would receive \$5.00 per child. The adult program would be one night a week for a few weeks. Pat is concerned about the liability insurance of the company/individuals and stated that both an insurance certificate and CORI checks would be required. Richard expressed concern that people are going to want to use the courts, and they will not be available. Pat also noted that the court project is not yet complete.

Facility Requests continued

West Boylston High School Tennis / Goodale & Woodland, 03-21 thru 06-21, Mon-Fri 2:00-6:00

Pat noted that the request needs to be amended to indicate Goodale courts, when available.

- Motion Originator: Bob Monk
- Motion Description: Approve request with amendment
- Motion Seconded: Richard Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

West Boylston High School Softball / Girls' Softball Field & "B" Field, 03-21 thru 06-21, Mon-Fri 2:00-6:00 and Sundays 10:00-12:00.

Pat noted that the 6:00 needs to be changed to 5:00 and that the Sunday time needs to be earlier (8:00-10:00).

- Motion Originator: Richard Shaw
- Motion Description: Approve request with changes as noted
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

West Boylston High School Baseball / Sr. Baseball Field, 03-21 thru 06-21, Mon-Fri 2:00-6:00 and Sundays 6:00-8:00.

Pat noted that there is only three weeks until the first game is scheduled and the field is not playable and a lot of work needs to be done. The 6:00 needs to be changed to 5:30, unless a game is in process.



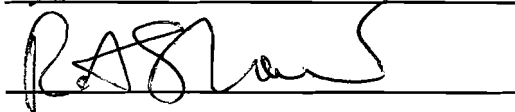
- Motion Originator: Bob Monk
- Motion Description: Approve request with time change and contingent upon field repairs.
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved


West Boylston Track & Field / Game Field & Track, 03-21 thru 06-21, Mon-Fri 2:00-6:00

- Motion Originator: Pat Inderwish
- Motion Description: Approve request as presented
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meeting: April 18, 2011 7:00 PM

- Motion Originator: Bob Monk
- Motion Description: To adjourn (9:25 PM)
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved



DATE: 04-26-11